



Board Meeting Agenda

Russ Baggerly, Director
Mary Bergen, Director
Bill Hicks, Director

Pete Kaiser, Director
James Word, Director

CASITAS MUNICIPAL WATER DISTRICT

Meeting to be held at the
Casitas Board Room
1055 Ventura Ave.
Oak View, CA 93022

December 13, 2017 @ 3:00 P.M.

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of ¶54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. Roll Call
2. Public comments (Items not on the agenda – three minute limit).
3. General Manager comments.
4. Board of Director comments.
5. Board of Director Verbal Reports on Meetings Attended.
6. Consent Agenda
 - a. Minutes from the November 22, 2017 meeting.
 - b. Recommend approval of a purchase order to HydroScientific West in the amount of \$32,175 for the purchase of a Teledyne RiverPro Acoustic Doppler Current Profiler (ADCP) with AtlasLink GPS.

RECOMMENDED ACTION: Adopt Consent Agenda.

7. Review of District Accounts Payable Report for the Period of 11/16/17 - 12/08/17.

RECOMMENDED ACTION: Motion approving report.

8. Verbal update on the Thomas Fire incident.
9. Consideration of scheduling an additional board meeting on December 20, 2017 and adoption of a resolution to schedule the special meeting.

RECOMMENDED ACTION: Adopt Resolution

10. Information Items:
 - a. Lake Casitas Recreation Area Report for October.
 - b. Water Resources Committee Minutes
 - c. Water Conservation November 2017 Update.
 - d. Investment Report.
11. Closed Session
 - a. Public employee Performance Evaluation (Government Code Sec. 54957). Title: General Manager
12. Discussion and consideration of the General Manager's compensation.
13. Adjournment.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a)).



Minutes of the Casitas Municipal Water District
Board Meeting Held
November 22, 2017

A meeting of the Board of Directors was held November 22, 2017 at the Casitas Municipal Water District located at 1055 Ventura Ave. in Oak View, California. The meeting was called to order at 9:30 a.m. President Baggerly led the group in the flag salute.

1. Roll Call

Directors Baggerly, Word, Hicks, and Kaiser were present. Director Bergen was absent. Also present were Mike Flood, Assistant General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were four staff members and one member of the public in attendance.

2. Public comments (Items not on the agenda – three minute limit).

None

3. General Manager comments.

Mr. Flood reported that the General Manager was doing his civic duty this morning. He went on to report that the attempt to pull water out of Matilija Dam yesterday showed that the valves were plugged but they operated. We are also working on five locations to calibrate the model on hydrology for the Ojai Water System. President Baggerly asked if the hydrants are up to code? Mr. Flood answered to our knowledge they are up to code.

4. Board of Director comments.

None

5. Board of Director Verbal Reports on Meetings Attended.

Director Word reported on his attendance at the AWA Water Issues meeting where United gave a report on the Freeman Diversion facility. The Oxnard plain is over drafted by 35,000 acre feet. They have to find more water which will mean more cost. They lost the Santa Clara river as a source so they

are scrambling. \$91 million dollars' worth of ag will be affected. Unless something changes drastically, the county is in for some economic awakening.

Director Hicks reported that he attended the AWA meeting and it was well done. He suggested that each of the managers could do their own session as they all seemed crushed for time. Steve did a nice job.

President Baggerly reported he attended the November 15th meeting on the Sustainable Groundwater Management Act and had a chance to talk with the section chief in Sacramento for SGMA. I was asking the wrong type of questions regarding the law and they only deal with their regulations.

6. Consent Agenda ADOPTED

- a. Minutes from the November 8, 2017 meeting.

Director Baggerly mentioned a correction on page 3 item 8 in the middle of the paragraph the time should be 10:30 instead of 11:30.

With those corrections, the consent agenda was offered by Director Hicks, seconded by Director Word and adopted by the following roll call vote:

AYES:	Directors:	Kaiser, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	Bergen

7. Review of District Accounts Payable Report for the Period of 11/02/17 - 11/15/17. APPROVED

On the motion of Director Word, seconded by Director Hicks, the Accounts Payable Report was approved by the following roll call vote:

AYES:	Directors:	Kaiser, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	Bergen

8. Presentation of the draft Invasive Mussel Rapid Response Plan. APPROVED

President Baggerly said nice job, it is done. Mr. Flood passed out a page that was missing from the plan in the board packet. Staff will get it into our emergency response plan and this is a document that can be referred to if or when this transpires.

President Baggerly had the following comments:

- 1. The missing legend which has now been corrected.

2. Need for a Budget item for funds to implement the response plan in the event we need to include chemical applications and tools.
3. As a district, talk to our legislative contingency to get legislation through for us related to using potash if we have to.
4. Obtain the NPDES permit from Regional Water Quality Control Board for the use of copper sulfate.
5. District views the rapid response plan as a living document with a report to the board on an annual basis with copies to the Bureau of Reclamation and the California Department of Fish and Wildlife.

On the motion of Director Kaiser, seconded by Director Word, the Invasive Mussel Rapid Response Plan was approved by the following roll call vote:

AYES:	Directors:	Kaiser, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	Bergen

9. Presentation of the Lake Casitas Recreation Area Sewer Feasibility Study.

President Baggerly stated that he and Pete Kaiser both sit on the OVSD board and our legal counsel represents OVSD as well. We do not have to recuse ourselves as we are just going to give staff direction to talk to OVSD.

Mr. Mathews added that the status of this item looks like acceptance of report and direction to staff. If there is a negotiation at some point in time we would have to determine if we need to recuse ourselves.

Mr. Cole provided the benefits and options outlined in the feasibility study and requested board approval to have further conversations with OVSD.

Director Kaiser and President Baggerly expressed concerns regarding some of the items in the report with Director Kaiser moving that staff go back to the consultant and get accurate information from the Sanitary district. Mr. Mathews stated a motion is not needed to give direction to staff.

10. Resolution awarding a contract for District Office Lighting Replacement Specification 17-396 to Oilfield Electric in the amount of \$103,900.

ADOPTED

The resolution was offered by Director Kaiser, seconded by Director Word and adopted by the following roll call vote:

AYES:	Directors:	Kaiser, Hicks, Word, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	Bergen

Resolution is numbered 17-29

11. Recommend authorization of up to \$100,000 in additional asphalt paving work during fiscal year 2017-2018. APPROVED

On the motion of Director Word, seconded by Director Hicks the above recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Hicks, Word, Baggerly
NOES: Directors: None
ABSENT: Directors: Bergen

12. Adopt resolution repealing Resolution 90-5 and adopting a new Records Retention and Destruction Policy and Retention Schedule. ADOPTED

The resolution was offered by Director Kaiser, seconded by Director Hicks and passed by the following roll call vote:

AYES: Directors: Kaiser, Hicks, Word, Baggerly
NOES: Directors: None
ABSENT: Directors: Bergen

Resolution is numbered 17-30

13. Information Items:

- a. Lake Casitas Recreation Area Report for September.
- b. Recreation Committee Minutes.
- c. Quagga Mussel Committee Minutes.
- d. Executive Committee Minutes.
- e. Personnel Committee Minutes.
- f. Finance Committee Minutes.
- g. Investment Report.

On the motion of Director Kaiser, seconded by Director Hicks the information items were approved by the following roll call vote:

AYES: Directors: Kaiser, Hicks, Word, Baggerly
NOES: Directors: None
ABSENT: Directors: Bergen

14. Adjournment.

President Baggerly adjourned the meeting at 10:18 a.m.

Bill Hicks, Secretary

**CASITAS MUNICIPAL WATER DISTRICT
INTEROFFICE MEMORANDUM**

TO: NEIL COLE, PRINCIPAL ENGINEER
FROM: JORDAN SWITZER, ENGINEERING TECHNICIAN
SUBJECT: PURCHASE OF ADCP FOR FLOW ANALYSIS AT ROBLES FACILITY
DATE: DECEMBER 8TH, 2017

RECOMMENDATION:

It is recommended the Board of Directors approve the purchase of a Teledyne RiverPro Acoustic Doppler Current Profiler (ADCP) with AtlasLink GPS from HydroScientific West for the amount of \$32,175. This will enable District staff to complete the flow analysis at the Robles Diversion and Fish Passage Facility (Robles) as required by the Biological Opinion.

DISCUSSION:

Several components of the Performance Evaluation requirements for Robles have yet to be completed. These include profiling water velocities at Robles during specific high-flow conditions. HydroScientific West has completed other components of the flow analysis. However, due to the often unpredictable, flashy nature and timing of storm events within the Ventura River Watershed, there has not been enough lead time to notify HydroScientific West to conduct this testing. The purchase of an ADCP will allow District Staff to complete the Performance Evaluation as flow conditions are met.

The ADCP will also be used to measure discharges quicker and safer than more conventional methods (wading), and will allow for rating tables to be refined and updated. Furthermore, it is anticipated that additional flow analysis will be required following modifications to Robles during the Matilija Dam Removal Project.

There are currently two main ADCP manufactures on the market; Sontek and Teledyne. Both are reputable and offer similar systems. The Sontek RiverSurveyor S5 with RTK GPS (\$37,260 + Tax) allows for very accurate positioning (2 – 4 cm resolution) which minimizes measurement set-up and post-processing time. The Teledyne RiverPro with AtlasLink GPS (\$32,175 + Tax) provides accurate positioning (10 cm resolution) but requires the use of a subscription service (\$ 190 / month when needed) and 60 cm resolution when the subscription service is inactive. It is anticipated the subscription service would be activated 0 – 3 months, per year, depending on available flows until testing is completed. The GPS system of the Teledyne ADCP can be repurposed to use in other applications such as the District's GIS program where as Sontek's GPS system cannot.

The Capital Budget for the purchase of an ADCP is \$30,000. Both systems would exceed the budgeted amount.

CASITAS MUNICIPAL WATER DISTRICT
Payable Fund Check Authorization
Checks Dated 11/16/17-12/08/17
Presented to the Board of Directors For Approval December 13, 2017

Check	Payee		Description	Amount
000767	Payables Fund Account	# 9759651478	Accounts Payable Batch 112017	\$128,377.14
000768	Payables Fund Account	# 9759651478	Accounts Payable Batch 112917	\$425,760.02
000769	Payables Fund Account	# 9759651478	Accounts Payable Batch 120817	\$500,761.56
				\$1,054,898.72
000770	Payroll Fund Account	# 9469730919	Estimated Payroll 12/21/17	\$175,000.00
000771	Payroll Fund Account	# 9469730919	Estimated Payroll 1/4/18	\$175,000.00
			Total	\$1,404,898.72

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 000767-000771 have been duly audited is hereby certified as correct.

Denise Collin 12/8/17
Denise Collin, Accounting Manager/Treasurer

Signature

Signature

Signature

CERTIFICATION

Payroll disbursements for the pay period ending 12/02/17
Pay Date of 12/07/17
have been duly audited and are
hereby certified as correct.

Signed: Rebekah Vieira
Rebekah Vieira

Signed: _____
Signature

Signed: _____
Signature

Signed: _____
Signature

CERTIFICATION

Payroll disbursements for the pay period ending 11/18/17
Pay Date of 11/22/17
have been duly audited and are
hereby certified as correct.

Signed: Denise Collin 11/20/17
Denise Collin

Signed: _____
Signature

Signed: _____
Signature

Signed: _____
Signature

A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000767 A/P Checks: 28530-28554
A/P Draft to P.E.R.S. 000000
A/P Draft to State of CA 000000
A/P Draft to I.R.S. 000000
Voids:

000768 A/P Checks: 28555-28645
A/P Draft to P.E.R.S.
A/P Draft to State of CA
A/P Draft to I.R.S.
Voids: 028644

000769 A/P Checks: 28646-28697
A/P Draft to P.E.R.S. 000000
A/P Draft to State of CA 000000
A/P Draft to I.R.S. 000000
Voids:

Denise Collin 12/8/17
Denise Collin, Accounting Manager/Treasurer

Signature

Signature

Signature

12/08/2017 1:17 PM
 VENDOR SET: 01 Casitas Municipal Water D
 BANK: * ALL BANKS
 DATE RANGE: 11/16/2017 THRU 12/08/2017

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	11/29/2017			028644		

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:				
	1 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01 BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		1	0.00	0.00	0.00
BANK:	TOTALS:	1	0.00	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00049	I-T2 201711201285							
	STATE OF CALIFORNIA State Withholding	D	11/20/2017	12,189.50		000000		12,189.50
00049	I-T2 201712041291							
	STATE OF CALIFORNIA State Withholding	D	12/08/2017	10,302.70		000000		10,302.70
00128	I-T1 201711201285							
	INTERNAL REVENUE SERVICE Federal Withholding	D	11/20/2017	36,570.12		000000		
	I-T3 201711161283							
	FICA Withholding	D	11/20/2017	24.56		000000		
	I-T3 201711201285							
	FICA Withholding	D	11/20/2017	23,465.12		000000		
	I-T4 201711161283							
	Medicare Withholding	D	11/20/2017	5.74		000000		
	I-T4 201711201285							
	Medicare Withholding	D	11/20/2017	7,605.92		000000		67,671.46
00128	I-T1 201712041291							
	INTERNAL REVENUE SERVICE Federal Withholding	D	12/08/2017	30,964.89		000000		
	I-T3 201712041291							
	FICA Withholding	D	12/08/2017	21,935.86		000000		
	I-T4 201712041291							
	Medicare Withholding	D	12/08/2017	6,983.97		000000		59,884.72
00187	I-PBB201711201285							
	CALPERS PERS BUY BACK	D	11/20/2017	216.95		000000		
	I-PBP201711201285							
	PERS BUY BACK	D	11/20/2017	161.96		000000		
	I-PEB201711201285							
	PEPRA EMPLOYEES PORTION	D	11/20/2017	3,054.26		000000		
	I-PEM201711201285							
	PERS EMPLOYEE PORTION MGMT	D	11/20/2017	3,083.26		000000		
	I-PER201711201285							
	PERS EMPLOYEE PORTION	D	11/20/2017	6,870.42		000000		
	I-PRB201711201285							
	PEBRA EMPLOYER PORTION	D	11/20/2017	3,192.51		000000		
	I-PRR201711201285							
	PERS EMPLOYER PORTION	D	11/20/2017	11,050.33		000000		27,629.69
00187	I-PBB201712041291							
	CALPERS PERS BUY BACK	D	12/08/2017	216.95		000000		
	I-PBP201712041291							
	PERS BUY BACK	D	12/08/2017	161.96		000000		
	I-PEB201712041291							
	PEPRA EMPLOYEES PORTION	D	12/08/2017	2,973.00		000000		
	I-PEM201712041291							
	PERS EMPLOYEE PORTION MGMT	D	12/08/2017	3,100.00		000000		
	I-PER201712041291							
	PERS EMPLOYEE PORTION	D	12/08/2017	6,827.76		000000		
	I-PRB201712041291							
	PEBRA EMPLOYER PORTION	D	12/08/2017	3,107.59		000000		
	I-PRR201712041291							
	PERS EMPLOYER PORTION	D	12/08/2017	11,022.00		000000		27,409.26
01666	I-000010485962							
	AT & T Acct#9391051740	R	11/20/2017	1,907.66		028530		1,907.66
01666	I-000010485972							
	AT & T Acct#9391051750	R	11/20/2017	686.25		028531		686.25
01666	I-000010494462							
	AT & T Local, Regional, Long Distance	R	11/20/2017	1,247.62		028532		1,247.62

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00018 I-829434088X11142017	AT & T MOBILITY PT Wildlife Biol Monthly Cell	R	11/20/2017	11.69		028533		11.69
03288 I-092517	Chris & Wendy Blau Ojai Customer Refund	R	11/20/2017	4,918.14		028534		4,918.14
03453 I-593240 I-593442	Laura Buchan Camping Cancellation - LCRA Camping Cancellation - LCRA	R R	11/20/2017 11/20/2017	195.00 45.00		028535 028535		240.00
03454 I-593434	Nellie Cousino Camping Cancellation - LCRA	R	11/20/2017	175.00		028536		175.00
00086 I-5737	E.J. Harrison & Sons Inc Acct#1C00054240	R	11/20/2017	155.23		028537		155.23
00086 I-658	E.J. Harrison & Sons Inc Acct#500720261	R	11/20/2017	3,317.55		028538		3,317.55
00091 I-US0131903363	ERNST & YOUNG LLP Client#60028334	R	11/20/2017	595.00		028539		595.00
03459 I-111517	Frank Finck CC Card Fee Refund	R	11/20/2017	1.25		028540		1.25
02303 I-67625-2018	Irrigation Association - Certi Irrigation Assoc. Renewal	R	11/20/2017	100.00		028541		100.00
03460 I-Nov 17	Joe Martinez III Reimburse Expenses 11/17	R	11/20/2017	935.25		028542		935.25
03455 I-589787	Marilyn Nash Reduction in Stay - LCRA	R	11/20/2017	50.00		028543		50.00
03456 I-593144	Greg Savard Camping Cancellation - LCRA	R	11/20/2017	355.00		028544		355.00
00215 I-112017	SOUTHERN CALIFORNIA EDISON Acct#2237011044	R	11/20/2017	27.92		028545		27.92
02643 I-6507968	Take Care by WageWorks Reimburse Med/Dep Care	R	11/20/2017	1,539.10		028546		1,539.10

VENDOR SET: 01 Casitas Municipal Water D
BANK: AP ACCOUNTS PAYABLE
DATE RANGE:11/16/2017 THRU 12/08/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03457	I-615208	Stuart Tenggren Camping Cancellation - LCRA	R 11/20/2017	257.00		028547		257.00
03458	I-593362	Kenia Wilson Camping Cancellation - LCRA	R 11/20/2017	147.00		028548		147.00
00102	I-G03201711201285	FRANCHISE TAX BOARD Payroll Deduction	R 11/20/2017	100.00		028549		100.00
00124	I-CUI201711201285	ICMA RETIREMENT TRUST - 457 457 CATCH UP	R 11/20/2017	461.54		028550		
	I-DCI201711201285	DEFERRED COMP FLAT	R 11/20/2017	2,109.62		028550		
	I-DI%201711201285	DEFERRED COMP PERCENT	R 11/20/2017	179.61		028550		2,750.77
01960	I-MOR201711201285	Moringa Community PAYROLL CONTRIBUTIONS	R 11/20/2017	16.75		028551		16.75
00985	I-DCN201711201285	NATIONWIDE RETIREMENT SOLUTION DEFERRED COMP FLAT	R 11/20/2017	5,084.81		028552		
	I-DN%201711201285	DEFERRED COMP PERCENT	R 11/20/2017	342.14		028552		5,426.95
00180	I-COP201711201285	S.E.I.U. - LOCAL 721 SEIU 721 COPE	R 11/20/2017	42.00		028553		
	I-UND201711201285	UNION DUES	R 11/20/2017	741.50		028553		783.50
00230	I-UWY201711201285	UNITED WAY PAYROLL CONTRIBUTIONS	R 11/20/2017	60.00		028554		60.00
01629	I-AW60977	3M Medical Evaluation - WP	R 11/29/2017	174.00		028555		174.00
02587	I-45815	A&M LAWNMOWER SHOP Cut off Saw - PL	R 11/29/2017	901.68		028556		901.68
00010	I-9069876956	AIRGAS USA LLC Cutting Torch - PL	R 11/29/2017	562.96		028557		562.96
00784	I-0249962-IN	AM Conservation Group, Inc. Conservation Giveaways	R 11/29/2017	1,693.66		028558		1,693.66
03044	C-1CLJ-HVQ9-D161b	Amazon Capital Services Accrue Use Tax	R 11/29/2017	42.26CR		028559		
	D-1CLJ-HVQ9-D161a	Accrue Use Tax	R 11/29/2017	42.26		028559		
	I-19VT-QCND-CNMP	Router - LCRA	R 11/29/2017	176.96		028559		
	I-1CLJ-HVQ9-D161	Jabra Headset - LCRA	R 11/29/2017	582.95		028559		759.91

VENDOR SET: 01 Casitas Municipal Water D
BANK: AP ACCOUNTS PAYABLE
DATE RANGE:11/16/2017 THRU 12/08/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00014	AQUA-FLO SUPPLY							
I-SI1115138	PVC Fittings - WP	R	11/29/2017	105.83		028560		
I-SI1120131	Conduit for Camp E - LCRA	R	11/29/2017	176.65		028560		
I-SI1127443	Coupling, Pipe - LCRA	R	11/29/2017	62.01		028560		
I-SI1129365	Cables - PL	R	11/29/2017	35.84		028560		380.33
00840	AQUA-METRIC SALES COMPANY							
I-0067654-IN	Meter Chambers - UT	R	11/29/2017	4,917.05		028561		4,917.05
01323	ARGO CHEMICAL INC							
I-1711058	Ammonia Solution - TP	R	11/29/2017	2,307.50		028562		2,307.50
01703	ARNOLD LAROCHELLE MATTHEWS							
I-51772	Matter # 5088-001 10/17	R	11/29/2017	3,483.00		028563		
I-51773	Matter # 5088-017 10/17	R	11/29/2017	912.00		028563		4,395.00
00021	AWA OF VENTURA COUNTY							
I-06-10377	Waterwise Breakfast 11/16/17	R	11/29/2017	125.00		028564		125.00
00030	B&R TOOL AND SUPPLY CO							
I-1900905315	Sockets - PL	R	11/29/2017	27.55		028565		27.55
02059	Berkadia G							
I-112017	Mira Monte Loan Interest	R	11/29/2017	1,837.50		028566		1,837.50
00032	BIOVIR LABORATORIES, INC							
I-172101	Giardia/Crypto Test 10/25/17	R	11/29/2017	365.00		028567		365.00
01062	BP Medical Supplies							
C-E255218b	Accrue Use Tax	R	11/29/2017	57.26CR		028568		
D-E255218a	Accrue Use Tax	R	11/29/2017	57.26		028568		
I-E255218	First Aid Supplies - LCRA	R	11/29/2017	789.75		028568		789.75
02983	Cal-Western Weed Control, Inc.							
I-16316	Dam Spraying - Maint	R	11/29/2017	7,270.00		028569		7,270.00
01843	COASTAL COPY							
I-762268	Copier Usage - LCRA	R	11/29/2017	125.83		028570		
I-762269	Copier Usage - Whs	R	11/29/2017	38.69		028570		164.52
00059	COASTAL PIPCO							
I-S1982933.001	PVC Pipe - TP	R	11/29/2017	44.99		028571		44.99

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 11/16/2017 THRU 12/08/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00061	COMPUWAVE I-SB02088297 Photoshop - LCRA	R	11/29/2017	185.00		028572		185.00
00062	CONSOLIDATED ELECTRICAL I-9009-761832 Repair Interface Board - EM	R	11/29/2017	1,459.33		028573		1,459.33
03274	Core & Main I-I014832 Larger Meter Boxes - Whs	R	11/29/2017	4,555.12		028574		4,555.12
01525	CPS HR CONSULTING I-INV357656 Proj#E4129 - O&M Manager	R	11/29/2017	110.61		028575		110.61
01001	CUSTOM PRINTING I-145952 Telecon Note Sheets - DO	R	11/29/2017	153.05		028576		153.05
00081	DELTA LIQUID ENERGY I-051801 Propane - TP	R	11/29/2017	113.77		028577		113.77
00086	E.J. Harrison & Sons Inc I-1524 Acct#500546088	R	11/29/2017	560.00		028578		560.00
00086	E.J. Harrison & Sons Inc I-5716 Acct#1C00053370	R	11/29/2017	146.94		028579		146.94
00086	E.J. Harrison & Sons Inc I-5736 Acct#1C00054230	R	11/29/2017	1,183.30		028580		1,183.30
10085	ELIFEGUARD, INC. C-64402b Accrue Use Tax	R	11/29/2017	205.29CR		028581		
	D-64402a Accrue Use Tax	R	11/29/2017	205.29		028581		
	I-64402 Lifeguard Uniforms - WP	R	11/29/2017	3,018.07		028581		3,018.07
00095	FAMCON PIPE & SUPPLY I-199491 Meter Lids - UT	R	11/29/2017	1,531.53		028582		1,531.53
00099	FGL ENVIRONMENTAL I-712813A Nitrate Monitoring 10/17	R	11/29/2017	43.00		028583		
	I-713113A Nitrate Monitoring 10/24	R	11/29/2017	18.00		028583		
	I-713385A Nitrate Monitoring 10/31	R	11/29/2017	43.00		028583		104.00
03463	John Fleener I-593329 Camping Cancellation - LCRA	R	11/29/2017	235.00		028584		235.00

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00103	FRANK'S ROOTER & PUMPING I-92145 Septic Pumping - LCRA	R	11/29/2017	427.50		028585		427.50
00106	FRONTIER PAINT I-F0230583 Paint - WP I-F0230673 Urethane - LCRA I-F0230669 Paint - WP	R R R	11/29/2017 11/29/2017 11/29/2017	108.71 87.52 81.53		028586 028586 028586		277.76
01280	FRY'S ELECTRONICS, INC. C-6928494a Correction on PO 22436 I-6928494a UPS Battery - Eng I-6928494b HDMI Cables - LCRA	R R R	11/29/2017 11/29/2017 11/29/2017	0.47CR 71.12 134.69		028587 028587 028587		205.34
02720	Garda CL West, Inc. I-20263916 Excess Items - LCRA	R	11/29/2017	8.60		028588		8.60
01292	GEORGE YARDLEY CO I-27936 Solinoid Valve Booster Pump-EM	R	11/29/2017	277.24		028589		277.24
00115	GRAINGER, INC I-9610623341 Tubing Cutter, Blade - TP I-9610623358 Fire Extinguishers - DO I-9610845050 Shelf Bins - Whs	R R R	11/29/2017 11/29/2017 11/29/2017	70.50 2,188.38 149.56		028590 028590 028590		2,408.44
02217	Greg Rents I-47125 Cement Slurry - PL I-47231 Cement Slurry - PL I-47268 Cement Slurry - PL	R R R	11/29/2017 11/29/2017 11/29/2017	62.74 62.74 68.10		028591 028591 028591		193.58
00121	HACH COMPANY I-10709074 Reagent - Lab	R	11/29/2017	95.20		028592		95.20
00369	HARRINGTON INDUSTRIAL PLASTICS I-013A0701 Tube Fittings - TP I-013A0873 PTFE Lined Spools - TP	R R	11/29/2017 11/29/2017	44.47 1,466.33		028593 028593		1,510.80
02288	Hopkins Technical Products, In I-3617301303 Spare Parts Kits - TP	R	11/29/2017	724.62		028594		724.62
00872	Irrisoft, Inc. I-6230 Weather Station Signal	R	11/29/2017	79.00		028595		79.00
00131	JCI JONES CHEMICALS, INC I-740331 Chlorine - TP, CM 740379 I-741240 Chlorine - TP, CM 741253	R R	11/29/2017 11/29/2017	1,650.00 1,650.00		028596 028596		3,300.00

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03177 I-4847	Johnson Equipment Company Work Lamps - LCRA	R	11/29/2017	362.48		028597		362.48
01270 I-Oct/Nov 17	SCOTT LEWIS Reimburse Expense 10/17-11/17	R	11/29/2017	2,494.41		028598		2,494.41
02658 I-1449205	Liebert Cassidy Whitmore Matter# CA182-00007	R	11/29/2017	710.00		028599		710.00
03464 I-594238	Arturo Lopez Camping Cancellation - LCRA	R	11/29/2017	235.00		028600		235.00
03465 I-649062	Armen Markary Extra Vehicle Refund - LCRA	R	11/29/2017	25.00		028601		25.00
00151 I-798641 I-799288 I-800716 I-800977 I-800978 I-801135 I-802130 I-802286	MEINERS OAKS ACE HARDWARE Frame,Cover,Fittings - LCRA Wire,Rod,Fittings - LCRA Gasser - Maint Timer, Fittings - LCRA Inline Valve - LCRA Spraypaint,Handle,Fittings-LCRA Swiffer,Dawn,Clorox - LCRA Duster, Tape - LCRA	R R R R R R R R	11/29/2017 11/29/2017 11/29/2017 11/29/2017 11/29/2017 11/29/2017 11/29/2017 11/29/2017	120.78 316.80 23.38 32.27 14.25 50.08 69.76 12.61		028602 028602 028602 028602 028602 028602 028602 028602		639.93
02185 I-100917-1 I-110117-3	Oasis Technology Inc. Wireless Links - WP Probe for Scada - EM	R R	11/29/2017 11/29/2017	187.50 1,000.00		028603 028603		1,187.50
00163 I-974459031001	OFFICE DEPOT Calendars,Planners - LCRA	R	11/29/2017	452.21		028604		452.21
00625 I-49677574	OfficeTeam Admin Temp	R	11/29/2017	809.78		028605		809.78
00160 I-2022968	OILFIELD ELECTRIC CO, INC Motor Repair - WP	R	11/29/2017	2,698.51		028606		2,698.51
01570 I-417836	Ojai Auto Supply LLC Interior Brush & Cleaner - PL	R	11/29/2017	20.52		028607		20.52
00912 I-12705a I-12705b	OJAI BUSINESS CENTER, INC Copies,Shipping-O&M,Cons,LCRA Shipping - Lab	R R	11/29/2017 11/29/2017	93.61 76.43		028608 028608		170.04

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00881 I-17019	OJAI DOOR & WINDOW Door Locks - LCRA	R	11/29/2017	705.71		028609		705.71
00607 I-07-3085	OJAI ELECTRIC Troubleshoot Electrical - LCRA	R	11/29/2017	95.00		028610		95.00
00165 I-1710-847877 I-1711-850472	OJAI LUMBER CO, INC Washers, Bolts, Nuts - Maint Smoke Lens & Ear Muffs - UT	R R	11/29/2017 11/29/2017	93.76 37.73		028611 028611		131.49
00168 I-300018179	OJAI VALLEY NEWS Coneservation Ad 8/18-12/22	R	11/29/2017	55.00		028612		55.00
02917 I-32397	Ojai Valley Organics Small Wood Pickup - Maint	R	11/29/2017	20.00		028613		20.00
00188 I-112017	PETTY CASH Replenish Safe - LCRA	R	11/29/2017	3.00		028614		3.00
00686 I-0093245	POLLARD WATER Declorinator - PL	R	11/29/2017	1,515.80		028615		1,515.80
02833 I-79873343 I-80025498	Praxair, Inc Liquid Oxygen - TP Liquid Oxygen - TP	R R	11/29/2017 11/29/2017	2,161.80 2,130.30		028616 028616		4,292.10
01439 I-2541	PRECISION POWER EQUIPMENT Screws & Filter - Maint	R	11/29/2017	42.08		028617		42.08
03392 I-9232	Pres Tech Equipment Company Valve Exerciser - UT	R	11/29/2017	50,375.33		028618		50,375.33
10042 I-8414 I-8415	PSR ENVIRONMENTAL SERVICE, INC Gas Tank Inspection - DO Gas Tank Inspection - LCRA	R R	11/29/2017 11/29/2017	220.00 220.00		028619 028619		440.00
02216 I-112017	Purchase Power Refill Postage Meter	R	11/29/2017	2,525.00		028620		2,525.00
03467 I-112817	Darrell Ralston Irrigation Controller Rebate	R	11/29/2017	250.00		028621		250.00
00313 I-22154	ROCK LONG'S AUTOMOTIVE Oil Change - Unit 41	R	11/29/2017	136.82		028622		136.82

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02475 I-792065	Rutan & Tucker, LLP Matter#029518-0001 10/17	R	11/29/2017	105.00		028623		105.00
03466 I-643423	Carlos Sanchez Camping Cancellation - LCRA	R	11/29/2017	145.00		028624		145.00
01105 I-111317	SEARS COMMERCIAL ONE Drill Press Part - LCRA	R	11/29/2017	15.01		028625		15.01
00215 I-112117 I-112217	SOUTHERN CALIFORNIA EDISON Acct#2266156405 Acct#2157697889	R R	11/29/2017 11/29/2017	98.90 815.13		028626 028626		914.03
00216 I-112717 I-112717a	Southern California Gas Co. Acct#18231433006 Acct#00801443003	R R	11/29/2017 11/29/2017	64.89 493.36		028627 028627		558.25
03224 I-112017	Spiniello Companies Meter Replacement Ojai Sys.	R	11/29/2017	285,913.83		028628		285,913.83
02202 I-988297	Stanley Pest Control Monthly Pest Control - WP	R	11/29/2017	170.00		028629		170.00
02703 I-73205058-0001	Sunbelt Rentals Tractor for Robles - Maint	R	11/29/2017	2,917.93		028630		2,917.93
03445 I-SYTEC-5625-16	SyTech, Inc. XL Reporter - EM	R	11/29/2017	1,610.00		028631		1,610.00
02643 I-6522716 I-6537557	Take Care by WageWorks Reimburse Med/Dep Care Reimburse Med/Dep Care	R R	11/29/2017 11/29/2017	438.90 384.60		028632 028632		823.50
00364 I-130438 I-130439	TRI-COUNTY OFFICE FURNITURE Bookcase - PL File Cabinet - Admin	R R	11/29/2017 11/29/2017	579.16 1,194.63		028633 028633		1,773.79
01662 I-025-205614 I-025-205791	TYLER TECHNOLOGIES, INC. Account Conversion 10/16-10/17 Financials Conversion Fee	R R	11/29/2017 11/29/2017	281.25 2,681.25		028634 028634		2,962.50
01268 I-92113369	ULINE Haz Waste Supplies - Saf	R	11/29/2017	129.64		028635		129.64

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03121	VAIRKKO							
I-5597	Safety Training Platform-11/17	R	11/29/2017	300.05		028636		300.05
00254	VENTURA LOCKSMITHS							
I-B17393	Fork Lift Key - Maint	R	11/29/2017	18.86		028637		18.86
00258	VENTURA STEEL, INC							
I-202330	Vault Lids - EM	R	11/29/2017	600.60		028638		600.60
09955	VENTURA WHOLESALE ELECTRIC							
I-230338	Spillway Conduit Parts - TP	R	11/29/2017	300.08		028639		300.08
01516	VISTA FORD OF OXNARD							
I-363601	Steering Wheel - Unit 42	R	11/29/2017	259.55		028640		259.55
00270	Wells Fargo Bank							
I-110817a	Switch Pendant - PL	R	11/29/2017	1,512.17		028641		
I-110817b	Pressure Washer Parts	R	11/29/2017	264.90		028641		
I-110817c	Vinyl Door Liner - WP	R	11/29/2017	26.28		028641		1,803.35
00330	WHITE CAP CONSTRUCTION SUPPLY							
I-10007833996	Buckets & Tape - PL	R	11/29/2017	167.74		028642		
I-50007257914	Dewatering Pumps - PL	R	11/29/2017	2,141.79		028642		2,309.53
00270	Wells Fargo Bank							
C-110817e	Safety Mgmt Training Refund	R	11/29/2017	660.00CR		028643		
I-110817d	Breakroom Supplies	R	11/29/2017	80.18		028643		
I-110817f	Phone - Maint	R	11/29/2017	160.67		028643		
I-110817g	Phones - E&M	R	11/29/2017	745.00		028643		
I-110817h	Rec Maint Supplies	R	11/29/2017	51.08		028643		
I-110817i	Pressure Water Parts	R	11/29/2017	134.95		028643		
I-110817j	Pressure Washer Parts	R	11/29/2017	288.95		028643		
I-110817k	Lab Publication	R	11/29/2017	51.50		028643		
I-110817l	First Aid Equipment - WP	R	11/29/2017	26.28		028643		
I-110817m	Employment Ads - Mgmt	R	11/29/2017	502.27		028643		
I-110817n	AWWA Training - PL	R	11/29/2017	90.00		028643		
I-110817o	AWWA Training - PL	R	11/29/2017	195.00		028643		
I-110817p	Employment Ads	R	11/29/2017	67.73		028643		
I-110817q	Mgmt Publications	R	11/29/2017	339.00		028643		2,072.61
1	HOFF, APRIL							
I-000201711151282	Refund AR REFUND	R	11/29/2017	84.00		028645		84.00

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00022	AMERICAN WATER WORKS ASSOC. I-7001438451 Water Quality in Dist.Sys Book	R	12/08/2017	117.50		028646		117.50
02179	Art Street Interactive I-1281 Res. Sys. Web Hosting/Maint	R	12/08/2017	542.15		028647		542.15
01666	AT & T I-000010546141 T-1 Lines 9391035541	R	12/08/2017	492.70		028648		492.70
00030	B&R TOOL AND SUPPLY CO I-1900906262 Suction Port - PL	R	12/08/2017	22.22		028649		
	I-1900906296 Flashlights, Batteries - UT	R	12/08/2017	71.02		028649		
	I-1900906419 Pry Bars - UT	R	12/08/2017	51.13		028649		144.37
01062	BP Medical Supplies C-E255751b Accrue Use Tax	R	12/08/2017	59.49CR		028650		
	D-E255751a Accrue Use Tax	R	12/08/2017	59.49		028650		
	I-E255751 First Aid Supplies - LCRA	R	12/08/2017	820.50		028650		820.50
00053	CA DEPARTMENT OF PUBLIC HEALTH I-112117 Renewal D2 Certificate	R	12/08/2017	60.00		028651		60.00
00645	CA DEPARTMENT OF PUBLIC HEALTH I-102317 Water Hauler License Renewal	R	12/08/2017	473.00		028652		473.00
00044	CALIFORNIA ELECTRIC SUPPLY C-8997-356474 Cable Return - EM	R	12/08/2017	258.08CR		028653		
	I-8997-525995 Cable - EM	R	12/08/2017	344.09		028653		86.01
03021	Central Communications I-171103147101 Call Center 12/17	R	12/08/2017	182.51		028654		182.51
01483	CORVEL CORPORATION I-6/11949138-1 Bill Review	R	12/08/2017	9.56		028655		9.56
00296	CUMMINS PACIFIC, LLC C-006-6354 Loadbank CM	R	12/08/2017	583.36CR		028656		
	I-006-1864 Full Service Generator - TP	R	12/08/2017	1,603.99		028656		1,020.63
00488	ELECTRONIC SYSTEMS TECHNOLOGY C-32108b Accrue Use Tax	R	12/08/2017	414.99CR		028657		
	D-32108a Accrue Use Tax	R	12/08/2017	414.99		028657		
	I-32108 Network Upgrade - WP	R	12/08/2017	5,747.39		028657		5,747.39

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00099	FGL ENVIRONMENTAL							
I-713575A	Manganese Monitoring 11/3/17	R	12/08/2017	30.00		028658		
I-713577A	Nitrate Monitoring 11/3/17	R	12/08/2017	18.00		028658		
I-713580A	Manganese Monitoring 11/3/17	R	12/08/2017	45.00		028658		93.00
00101	FISHER SCIENTIFIC							
I-0610945	Agar - Lab	R	12/08/2017	35.10		028659		35.10
00115	GRAINGER, INC							
I-9619468425	Disposable Respirator - Maint	R	12/08/2017	36.31		028660		36.31
02217	Greg Rents							
I-47798	Cement & Cart - PL	R	12/08/2017	62.74		028661		62.74
02288	Hopkins Technical Products, In							
I-3617301311	Spare Parts for GS - TP	R	12/08/2017	453.71		028662		453.71
00126	CAROLE ILES							
I-Nov 17	Reimburse Mileage 11/17	R	12/08/2017	33.71		028663		33.71
02699	Industrial Electric Machinery							
I-19372	GE Motor Servicing - EM	R	12/08/2017	3,163.00		028664		3,163.00
02397	L-Com Global Connectivity							
I-2970870	Network Upgrade - LCRA	R	12/08/2017	156.31		028665		156.31
00151	MEINERS OAKS ACE HARDWARE							
I-802707	Bolts & Screws - Maint	R	12/08/2017	63.49		028666		
I-802739	Lysol, Wipes - LCRA	R	12/08/2017	23.12		028666		
I-802926	Receptacle & Outlet - LCRA	R	12/08/2017	4.97		028666		
I-802942	Bolts & Screws - Maint	R	12/08/2017	24.77		028666		
I-802950	Air Filter - LCRA	R	12/08/2017	10.70		028666		
I-802978	Paintbrush & Gloves - UT	R	12/08/2017	19.83		028666		
I-802980	Battery - EM	R	12/08/2017	22.71		028666		
I-802985	Respirators - LCRA	R	12/08/2017	12.25		028666		
I-803159	Wirebrush, Handles - Maint	R	12/08/2017	52.85		028666		
I-K03500	Tubes, Connectors - Maint	R	12/08/2017	39.84		028666		274.53
00163	OFFICE DEPOT							
I-982766007001	Office Supplies - DO	R	12/08/2017	152.38		028667		
I-982766007002	Office Supplies - DO	R	12/08/2017	107.23		028667		
I-982766190001	Office Supplies - DO	R	12/08/2017	142.81		028667		
I-982766191001	Office Supplies - DO	R	12/08/2017	4.60		028667		407.02

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00625 I-49774192	OfficeTeam Admin Temp	R	12/08/2017	681.92		028668		681.92
01570 I-418732	Ojai Auto Supply LLC Lamp - Unit 41	R	12/08/2017	21.42		028669		21.42
00165 I-1711-853084 I-1711-853157	OJAI LUMBER CO, INC Adhesive - Maint Adhesive - Maint	R R	12/08/2017 12/08/2017	45.53 18.21		028670 028670		63.74
00168 I-300018452	OJAI VALLEY NEWS Conservation Ad 8/18-12/22	R	12/08/2017	55.00		028671		55.00
10131 I-11301707898-1924	RESOURCE ACTION PROGRAMS Water Education Program	R	12/08/2017	9,648.00		028672		9,648.00
02756 I-1006105-IN	SC Fuels Gas & Diesel - LCRA	R	12/08/2017	3,647.93		028673		3,647.93
02003 I-3481	Sostre Enterprises Inc. Website CMS/Fee Hosting	R	12/08/2017	249.00		028674		249.00
00215 I-112917	SOUTHERN CALIFORNIA EDISON Acct#2210507034	R	12/08/2017	11,667.37		028675		11,667.37
03224 I-120117	Spiniello Companies Meter Replacement Ojai Sys.	R	12/08/2017	85,429.72		028676		85,429.72
00048 I-120117	STATE OF CALIFORNIA State Water Plan Payment	R	12/08/2017	174,671.00		028677		174,671.00
00767 I-00028197917 I-00028426534	STATE WATER RESOURCES CONTROL State Water Licenses State Water Licenses	R R	12/08/2017 12/08/2017	7,586.85 445.35		028678 028678		8,032.20
02643 I-6543131 I-6591820	Take Care by WageWorks Reimburse Med/Dep Care Reimburse Med/Dep Care	R R	12/08/2017 12/08/2017	22.65 384.60		028679 028679		407.25
00364 I-130551	TRI-COUNTY OFFICE FURNITURE Pencil Drawers - O&M	R	12/08/2017	157.53		028680		157.53
01662 I-025-206404 I-025-207921	TYLER TECHNOLOGIES, INC. Mass Meter Swap Monthly UB Online Fees	R R	12/08/2017 12/08/2017	5,864.00 153.00		028681 028681		6,017.00

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00234	UNITED WATER CONSERVATION I-120117 Tehachapi Second Afterbay	R	12/08/2017	23,044.75		028682		23,044.75
00254	VENTURA LOCKSMITHS I-B17404 Keys & Key Rings - PL	R	12/08/2017	45.79		028683		45.79
00257	VENTURA RIVER WATER DISTRICT I-113017a Acct#05-37500A I-113017b Acct#03-50100A	R R	12/08/2017 12/08/2017	123.75 51.60		028684 028684		175.35
00949	CITY OF VENTURA I-120117 Tehachapi Second Afterbay	R	12/08/2017	46,089.50		028685		46,089.50
01101	REBEKAH VIEIRA I-Nov 17 Reimburse Expense 11/17	R	12/08/2017	176.89		028686		176.89
00663	WAXIE SANITARY SUPPLY I-77086958 Janitorial Supplies - LCRA	R	12/08/2017	2,022.33		028687		2,022.33
00403	WESTERN WATER WORKS SUPPLY CO. I-466505-11 Warehouse Inventory I-470278-01 Waterplugs - Whs I-471675-00 Warehouse Inventory I-471871-00 Warehouse Inventory	R R R R	12/08/2017 12/08/2017 12/08/2017 12/08/2017	924.80 21.99 5,151.43 676.92		028688 028688 028688 028688		6,775.14
03468	Douglas Will I-579964 Reduction in Stay - LCRA	R	12/08/2017	38.00		028689		38.00
03050	James D Woodburn MD Inc I-6/11674867-2 Patient# 237080 DOS7/28/17 I-6/11949138-1 Patient#237080 DOS 10/23/17	R R	12/08/2017 12/08/2017	152.60 12.04		028690 028690		164.64
00489	STEVE WICKSTRUM I-Nov 17 Reimburse Expenses 11/17	R	12/08/2017	168.68		028691		168.68
00102	FRANCHISE TAX BOARD I-G03201712041291 Payroll Deduction	R	12/08/2017	100.00		028692		100.00
00124	ICMA RETIREMENT TRUST - 457 I-CUI201712041291 457 CATCH UP I-DCI201712041291 DEFERRED COMP FLAT I-DI%201712041291 DEFERRED COMP PERCENT	R R R	12/08/2017 12/08/2017 12/08/2017	461.54 2,109.62 89.81		028693 028693 028693		2,660.97

VENDOR SET: 01 Casitas Municipal Water D
BANK: AP ACCOUNTS PAYABLE
DATE RANGE: 11/16/2017 THRU 12/08/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01960	Moringa Community							
I-MOR201712041291	PAYROLL CONTRIBUTIONS	R	12/08/2017	16.75		028694		16.75
00985	NATIONWIDE RETIREMENT SOLUTION							
I-CUN201712041291	457 CATCH UP	R	12/08/2017	230.77		028695		
I-DCN201712041291	DEFERRED COMP FLAT	R	12/08/2017	5,108.85		028695		
I-DN%201712041291	DEFERRED COMP PERCENT	R	12/08/2017	342.14		028695		5,681.76
00180	S.E.I.U. - LOCAL 721							
I-COP201712041291	SEIU 721 COPE	R	12/08/2017	42.00		028696		
I-UND201712041291	UNION DUES	R	12/08/2017	741.50		028696		783.50
00230	UNITED WAY							
I-UWY201712041291	PAYROLL CONTRIBUTIONS	R	12/08/2017	60.00		028697		60.00

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	167	854,729.53	0.00	854,729.53
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	205,087.33	0.00	205,087.33
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			173	1,059,816.86	0.00	1,059,816.86
BANK: AP		TOTALS:	173	1,059,816.86	0.00	1,059,816.86
REPORT TOTALS:			173	1,059,816.86	0.00	1,059,816.86

Void + Reissue

-4,918.14

 \$ 1,054,898.72

**Casitas Municipal Water District
 Reimbursement Disclosure Report (1)
 Fiscal Year 2017/18
 July 1, 2017-June 30, 2018**

<u>Date paid</u>	<u>Board of Director/Employee</u>	<u>Description</u>	<u>Amount Paid</u>
7/5/2017	Scott MacDonald	Safety Boot Purchase	145.46
7/5/2017	Michael Moler	Reimburse Mileage	136.43
7/12/2017	Gerardo Herrera	Safety Boot Purchase	170.00
7/12/2017	Scott Lewis	Lodging 6/24/17-6/27/17	320.94
7/12/2017	Scott Lewis	Mileage Reimbursement	292.11
7/19/2017	Vincent Godinez	Safety Boot Purchase	156.23
7/27/2017	Greg Romey	Airfare for ASSE Safety Management Training	302.95
7/27/2017	Robert Vasquez	Meal Reimbursement for O&M Staff-Mutual Well Leak	143.07
8/2/2017	Bill Hicks	Mileage Reimbursement	144.45
8/2/2017	Cameron Tindle	Safety Boot Purchase	117.45
8/9/2017	Lindsay Cao	CWEA Membership Renewal	180.00
8/30/2017	Henry Islas	Safety Boot Purchase	170.00
8/30/2017	Luke Soholt	Reimburse County Possessory Taxes	383.71
9/6/2017	Willis Hand	Safety Boot Purchase	160.88
9/13/2017	Mitch Tull	WIT III Convergence Advance	745.43
9/20/2017	Tim Lawson	Safety Boot Purchase	160.53
9/27/2017	Neil Cole	Furniture Storage	220.00
9/27/2017	Brian Taylor	Safety Boot Purchase	170.00
10/4/2017	Kevin Champlin	Sensus Conference Advance	1,056.40
10/18/2017	Scott Lewis	Airfare to CMWD 9/5-9/11	484.10
10/18/2017	Scott Lewis	Airfare to CMWD 10/15-10/18	349.10
10/18/2017	Scott Lewis	Lodging 9/5-9/10	419.64
10/18/2017	Greg Romey	Mileage Reimbursement	119.31
10/23/2017	Jessica Collins	Mileage Reimbursement	150.33
11/1/2017	Robert Vasquez	Safety Boot Purchase	170.00
11/1/2017	James Word	Mileage Reimbursement	104.86
11/1/2017	Steve Wickstrum	Mileage Reimbursement	103.26
11/1/2017	Steve Wickstrum	Mileage Reimbursement	273.22
11/8/2017	Vincent Godinez	D3-D4 Class Mileage	145.52
11/8/2017	Vincent Godinez	D3-D4 Class Hotel	284.30
11/8/2017	Eric Grabowski	PAPA Seminar Airfare	459.60
11/8/2017	Eric Grabowski	PAPA Seminar Lodging	277.20
11/8/2017	Luke Soholt	D4 Certification Renewal	155.00
11/8/2017	Luke Soholt	T4 Certification Renewal	105.00
11/20/2017	Joe Martinez III	ALICE Seminar Mileage	190.25
11/20/2017	Joe Martinez III	ALICE Seminar Registration	595.00
11/29/2017	Scott Lewis	Lodging 10/15-10/17	283.98
11/29/2017	Scott Lewis	Lodging 11/1-11/3	270.45
11/29/2017	Scott Lewis	Airfare to CMWD 10/30-11/4	440.10
12/8/2017	Rebekah Vieira	Mileage Reimbursement	112.89
12/8/2017	Steve Wickstrum	Mileage Reimbursement	132.68

Note:

1) Reimbursement Disclosure Report prepared pursuant to California Government Code 53065.5

CASITAS MUNICIPAL WATER DISTRICT

RESOLUTION NO.

RESOLUTION SETTING A BOARD MEETING ON WEDNESDAY DECEMBER 20, 2017.

WHEREAS, the second regular meeting of the board is held on the fourth Wednesday of the month in December has been cancelled; and

WHEREAS, due to the Thomas Fire Incident, the board may consider the need for an additional board meeting on December 20, 2017.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Casitas Municipal Water District that a Board Meeting be scheduled for December 20th at 3:00 p.m.

ADOPTED this 13^h day of December 2017.

Russ Baggerly, President
Casitas Municipal Water District

ATTEST:

Bill Hicks, Secretary,
Casitas Municipal Water District

CASITAS MUNICIPAL WATER DISTRICT
LAKE CASITAS RECREATION AREA

DATE: November 30, 2017
 TO: Recreation Committee
 FROM: Carol Belser, Park Services Manager
 SUBJECT: Recreation Area Monthly Report for October 2017

Visitation Numbers

The following is a comparison of visitations* for October 2017:

	Oct. 2017	Oct. 2016	Sept. 2017
Visitor Days	39,500	46,216	50,172
Camps	3,362	3,832	5,787
Cars	9,875	11,554	12,543
Boats	106	128	94
Kayaks & Canoes	3	9	6

Fiscal Year to Date Visitation	
2016/2017	322,382
2017/2018	299,564
% Change	-7.078

*The formulas for calculating the above attendance figures derived from the daily cash reports are as follows:

Visitor Days = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles X 4

Camps = Campsites occupied + extra vehicles

Cars = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles

Boats = Daily boats + overnight boats + annual decals + replacement decals

Kayaks & Canoes = Daily kayaks and canoes + overnight kayaks and canoes + annual kayaks and canoes

Boating and Operations

There were five cables sold for new inspections, two vessels were re-inspected, and a total of 353 vessels were retagged in October. Eight vessels failed the first inspection in October 2017. Santa Ana Launch Ramp ceased operation after the water level decreased and Old Coyote was reactivated and continues to be the only launch ramp in use.

October was a busy non-high season month in the Recreation Area. We hosted three high school cross country meets; The Ventura Unified Twilight Meet, the Ventura Unified Channel League Meet and the Ventrua Unified Chanpionship Meet. The Recreation Area was also the venue for the annual Coyote Classic Disc Golf Tournament, a Cyclocross event (bicycle race) in Campground Grebe and the Park Services Officer staff represented the Recreation Area by attending Ojai Day with a display booth. In addition the Snowbird Program, the extended stay with reduced rates, opened for the season.

Incidents

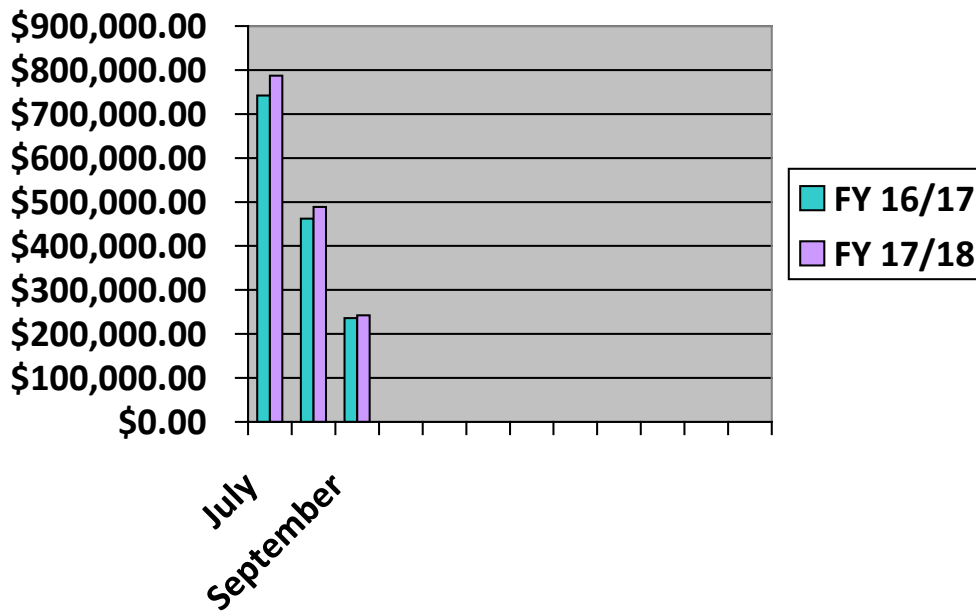
There were 32 calls for service from the public and 86 staff observations of violations where the park

staff made customer contact. There was one medical response. Of the 14 disturbances, no incidents required response from Ventura County Sheriff Office. There were 5 unattended fires, 2 boating violations, 11 leash law violations, 10 traffic violations, 6 parking violations, and 5 body contacts in Lake Casitas.

Comment [CB1]:

Revenue Reporting

The 2017/2018 unaudited monthly figures below available to date illustrate all Lake Casitas Recreation Area's revenue collected in the respective months (operations, concessions, Water Adventure, etc.) per the District's Financial Summary generated by the Finance Manager.



LCRA TOTAL REVENUE

CASITAS MUNICIPAL WATER DISTRICT

MINUTES

Water Resources Committee

DATE: November 30, 2017
TO: Board of Directors
FROM: General Manager, Steve Wickstrum
Re: Water Resources Committee Meeting of November 28, 2017

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**

Director Mary Bergen
Director Russ Baggerly
General Manager, Steve Wickstrum
Assistant General Manager, Michael Flood
Public – Angelo Spandrio

2. **Public Comments.** None.

3. **Board Comments.**

Director Baggerly asked about the scheduling of the Quagga Summit and plans for Casitas attendance. Director Baggerly has been in contact with Mr. Andrew Cohen regarding the use of potash for quagga eradication, new information is forthcoming. Director Baggerly asked about any weather predictions and status of the El Nino/La Nina conditions in the Pacific Ocean, asked that this information be provided to the Board.

4. **Manager Comments.**

The General Manager reported that the issuance of a letter to the Mayor of the City of Ojai concerning a City's letter to the Grand Jury and statements made regarding the water will-serve letters. The Casitas letter asks for a conversation and open communication regarding these and future water issues and that the City resolve to terminate the franchise agreement it had with Golden State Water Company. The General Manager further reported a conversation with City Manager Steve McClary regarding Mr. McClary's memorandum concerning Water-Wise Development Standards and options to promote water conservation. It is noted that none of the options expressed in the memorandum were a result of recent communications with Casitas, and it was asked that staff have a dialogue to work in the best interest of the public.

The Assistant General Manager reported on the delivery of the valve machine and the training of staff to operate the machine.

5. **Update on the Horizontal Bore Project.**

The General Manager has discussed with Lou Nagy, Water Resources Engineering Associates, the need to press the Forest Service toward permitting the installation of water

measurement station on specific springs. We have given ourselves one more week to get a response from the Forest Service before pursuing other options.

Mr. Spandrio asked for clarifications to the billings and budget for the Matilija Horizontal Bore project.

6. **Discussion regarding winter preparation efforts.**

The Assistant General Manager reported on the progress at the Robles Diversion to ready the facility for winter flows. Staff have removed vegetation in the basin area, cleaned the fish screens, restored the rock in the entrance pool, and performed drainage maintenance along the canal. Director Baggerly commented that the Board be informed of this work.

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: STEVE WICKSTRUM, GENERAL MANAGER
FROM: RON MERCKLING, PUBLIC AFFAIRS/RESOURCE MANAGER
SUBJECT: WATER CONSERVATION NOVEMBER 2017 UPDATE
DATE: DECEMBER 8, 2017

During the month of November 2017, the following activities were completed by the Water Conservation Department:

- Facebook and Website updates
- UWMP development – ongoing
- Media interviews:
 - Emailed Tim Dewar regarding lake level on November 2
 - Lake Casitas Drought article by VCS on November 12
 - Spoke with Claudia Body-Barrett, reporter VCS regarding water leaks in Ojai on November 6
- Managing Cross-connection control program, working on upgrades to program
 - 2 Emails
 - 171 BF letters
 - 39 calls
- State Water Resources Control Board monthly report filed.
- Turf Removal program – 2 new applicants in November
- Continued meetings and phone calls with customers regarding allocation program
- 2 water surveys completed
- Demonstration garden work in front of main office - plantings and maintenance direction given.
- Responded to 7 water waste reports (Correction from October there were 16 water waste reports not 6). Some of these reports required site visits, phone calls, coordinating with other agencies, and mailings
- Rebates
 - 1 Weather based controller rebate
 - 2 High Efficiency Washing Machine rebates
- Landscape sign program – 2 new signs distributed
- Water Conservation Advertising:
 - 2 ads in OVN paper and website ads
 - Bill message
- Attended the following meetings:
 - AWA Symposium Committee Meeting – November 1
 - GIS Meeting with Sedaru – November 1

- Ventura River Watershed Meeting – November 2
- Conservation Software meeting with Baseform – November 2
- AWA Bus Tour (provided materials) November 9

**CASITAS MUNICIPAL WATER DISTRICT
TREASURER'S MONTHLY REPORT OF INVESTMENTS
12/08/17**

Type of Invest	Institution	CUSIP	Date of Maturity	Adjusted Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Farmer MAC	31315PYF0	5/2/2028	\$512,300	\$504,985	2.925%	11/20/2017	341.81%	3744
*TB	Federal Farm CR Bank	3133EGZW8	10/25/2024	\$833,918	\$807,501	2.014%	10/25/2016	3.90%	2477
*TB	Federal Farm CR Bank	31331VWN2	4/13/2026	\$907,185	\$865,486	1.901%	5/9/2016	4.18%	3005
*TB	Federal Farm CR Bank	3133EFK71	3/9/2026	\$852,608	\$824,300	2.790%	3/28/2016	3.98%	2971
*TB	Federal Farm CR Bank	3133EFYH4	2/8/2027	\$1,013,894	\$991,780	3.000%	3/24/2016	4.79%	3300
*TB	Federal Farm CR Bank	3133EGWD	9/29/2027	\$694,629	\$674,516	2.354%	11/17/2016	3.25%	3531
*TB	Farmer MAC	3133EEPH7	2/12/2029	\$480,242	\$471,389	2.710%	11/20/2017	2.27%	4024
*TB	Federal Home Loan Bank	3130A3DL	9/8/2023	\$1,573,219	\$1,506,045	1.486%	10/13/2016	7.27%	2070
*TB	Federal Home Loan Bank	313379EE5	6/14/2019	\$1,360,105	\$1,345,964	1.625%	10/3/2012	6.49%	546
*TB	Federal Home Loan Bank	3130A0EN	12/10/2021	\$534,518	\$513,705	1.107%	5/9/2016	2.48%	1442
*TB	Federal Home Loan Bank	3130A5R35	6/13/2025	\$763,216	\$733,647	2.875%	2/19/2016	3.54%	2705
*TB	Federal Home Loan Bank	313383YJ4	9/8/2023	\$464,907	\$438,838	1.203%	7/14/2016	2.12%	2070
*TB	Federal Home Loan Bank	3130A5VW6	7/10/2025	\$1,023,484	\$1,014,440	2.360%	5/10/2017	4.89%	2732
*TB	Federal Home Loan Bank	3130AIXJ2	6/14/2024	\$925,348	\$870,832	2.875%	8/2/2016	4.20%	2346
*TB	Federal Home Loan Bank	3133XFKF	6/11/2021	\$639,121	\$628,197	5.625%	1/16/2013	3.03%	1263
*TB	Federal Home Loan MTG Corp	3137EADB	1/13/2022	\$674,378	\$670,122	2.375%	9/8/2014	3.23%	1475
*TB	Federal National Assn	31315P2J7	5/1/2024	\$794,035	\$758,865	1.721%	5/1/2016	3.66%	2303
*TB	Federal National Assn	3135G0ZR	9/6/2024	\$1,471,774	\$1,416,957	2.625%	5/25/2016	6.84%	2428
*TB	Federal National Assn	3135G0K3	4/24/2026	\$2,528,244	\$2,426,250	2.125%	5/25/2016	11.71%	3016
*TB	US Treasury Inflation Index NTS	912828JE1	7/15/2018	\$1,147,789	\$1,156,478	1.375%	7/6/2010	5.58%	217
*TB	US Treasury Inflation Index NTS	912828MF	1/15/2020	\$1,148,683	\$1,169,817	1.375%	11/18/2015	5.64%	757
*TB	US Treasury Note	912828WE	11/15/2023	\$768,177	\$787,743	2.750%	12/13/2013	3.80%	2137
Accrued Interest					\$147,737				
Total in Gov't Sec. (11-00-1055-00&1065)				\$21,111,775	\$20,725,593			99.98%	
Total Certificates of Deposit: (11.13506)				\$0	\$0			0.00%	
**	LAIF as of: (11-00-1050-00)		N/A	\$452	\$452	1.07%	Estimated	0.00%	
***	COVI as of: (11-00-1060-00)		N/A	\$2,879	\$2,879	0.93%	Estimated	0.01%	
TOTAL FUNDS INVESTED				\$21,115,106	\$20,728,924			100.00%	
Total Funds Invested last report				\$21,125,837	\$20,786,427				
Total Funds Invested 1 Yr. Ago				\$20,219,217	\$19,687,893				
****	CASH IN BANK (11-00-1000-00) EST.			\$1,314,675	\$1,314,675	0.19%			
CASH IN Western Asset Money Market				\$4	\$4				
TOTAL CASH & INVESTMENTS				\$22,429,782	\$22,043,600				
TOTAL CASH & INVESTMENTS 1 YR AGO				\$25,488,148	\$24,956,824				
*CD	CD - Certificate of Deposit								
*TB	TB - Federal Treasury Bonds or Bills								
**	Local Agency Investment Fund								
***	County of Ventura Investment Fund								
Estimated interest rate, actual not due at present time.									
****	Cash in bank								

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.
All investments were made in accordance with the Treasurer's annual statement of investment policy.